

Hardship Bursary Guidance for Young People & Staff

The Centrepoint Hardship Bursary is open to Centrepoint Young People who due to exceptional circumstances, are in financial hardship and need support to purchase day to day items.

What can I apply for?

- Food** – up to £20
- Basic toiletries** – up to £20
- Clothing** – up to £100; please note that you can only apply for clothing through the Hardship Bursary one time during your stay at Centrepoint. You can only apply for clothes if you own no spare clothes, or weather appropriate clothes of your own.

Am I eligible to apply?

- You must clearly outline your circumstances and reasons for being in financial hardship when speaking with your Keyworker / Service Manager.
- You do not need to be in education, employment or training to apply for a Hardship bursary

How do I apply?

Your keyworker will support you in making an application. The application process is outlined below:

1. Speak with your Keyworker about your financial situation
2. Your keyworker will speak with the Service Manager / Deputy Service Manager
3. If they agree you need financial support, you will be granted the cash to purchase the items you need
4. Details of the funds provided will be recorded by staff on the sign out sheet. Staff will also update the sign out sheet once the items have been purchased
5. Your keyworker or another member of staff from the service will assist you in purchasing the items
6. Once the items have been purchased, the member of staff must email Bursary@Centrepoint.org with a summary of the situation, explaining how the YP came to be in hardship. Please attach scans of all receipts of items purchased to the email

What are the deadlines?

The Hardship Bursary is slightly different from the other Centrepoint Bursaries. There is not a bursary panel, and you can submit an application to your Service Manager at any time.